

# Down To Earth

Co-operative Society (Vic) Ltd  
G0001791N - ABN 73 380 803 219

## **Easter ConFest Market 2018 at Woorooma on the Edwards River, Moulamein. NSW.**

### **Information for Food Vendors**

The Down To Earth Society invites your application as a Food Vendor at the next Easter ConFest from **Thursday 29th March 2018 to Tuesday 2nd April 2018**

**Please carefully read all the information written here** and if you still wish to partake in this year's ConFest Market then let us know by return email to [market@dte.org.au](mailto:market@dte.org.au) the following information :- Name of Stall

Name, Address & Contact number of Applicant

Size of Stall and Cost

That you hold a NSW Food Safety Supervisor Certificate

Details of all items you will sell ..... **By 28<sup>th</sup> February 2018**

**The Food Market is limited to 12 Stalls & we will determine eligibility & inform you ASAP.**

### **Please Note**

All Vendors must have Public & Product Liability Insurance of \$20 Million as well as any other Insurance you consider appropriate to cover Acts of God to ensure Down To Earth & or its Officers are fully indemnified against any loss incurred by you whilst you are on the ConFest Site.

You must supply a Certificate of Currency covering the ConFest period with your Application. Insurance will not be accepted if it is based in Pacific Island countries.

You must supply your own Silent generator for lighting & power etc.

No Naked Flames will be tolerated at ConFest.

This Rule especially applies to Candles Etc for Lighting or Other purposes.

**Email : [market@dte.org.au](mailto:market@dte.org.au)**

Down To Earth ( Victoria ) Co-operative Society Ltd 2018

PO Box 295 Brunswick East 3057

<http://www.dte.org.au>

email – [market@dte.org.au](mailto:market@dte.org.au)

## **The 2018 Easter ConFest Market.**

**All Food Vendors are required to Register with the NSW Food Authority.  
All food must be Vegetarian, no meat is permitted.**

**You will be required to show your current NSW Food Safety Supervisor Certificate on the ConFest Market Application Form.**

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### **Market Rules**

- \* Stallholders must have their own Mark on their Mugs and Crockery.
- \* Stallholders must only use reduced noise Generators.
- \* There must be no naked flames except in regulated cooking equipment.
- \* All gas and fuel storage must be safe and supplied by Stallholder.
- \* Vegetarian Food only allowed in Market.
- \* The DTE Fire Safety Team is the total authority on Fire & General Safety.
- \* The DTE Food Safety Co-ordinator & The Council Health Food Officer are the total authority on Food Safety.
- \* **You are required to have an Edward River Council Vendor Permit.**
- \* No amplified music allowed in Market. No Drumming or other Bands in Stalls.
- \* You may enter Site for Setup no earlier than 2 days prior to Opening after 9am.
- \* You must depart Site no later than 1 day after Closing.
- \* Your Kitchen must be built and operated according to NSW Food Authority Guidelines for Food Businesses at Temporary Events :-  
[http://www.foodauthority.nsw.gov.au/\\_Documents/industry\\_pdf/temp\\_events\\_guideline.pdf](http://www.foodauthority.nsw.gov.au/_Documents/industry_pdf/temp_events_guideline.pdf)
- \* No Disposable packaging or crockery/cutlery of any kind can be used including paper bags or cups or Biodegradable or plastic crockery/cutlery.
- \* The Use of Vehicles Onsite :- Stallholders will get 1 Site pass to put in your vehicle windscreen at all times for use when driving in and out of Site but only during daylight hours. We require you to inform us of this vehicle's Number Plate.
- \* All Customers must be Served including people with disabilities and those with an Assistance Animal.
- \* No Offensive products are to be sold in the Market.
- \* All Foods containing Nuts, Soy products, Gluten or any other Allergens must be clearly marked on Menu Boards.

**\* Please do not send any Stall Fees with this Document \***

**All Market payments will be made at TRY BOOKING from now on.  
We will send you a Code so that you can use this when you buy your Entry  
Tickets.**

**\* ConFest Food Market 2018 \***

**AMPLIFIERS ARE BANNED IN THE MARKET**

All food must be Vegetarian and sold without the use of **Disposables**.

**ALL Plates, Cups, Cutlery must be made from Ceramic, Enamelled Steel or Stainless Steel. Re-useable tough plastic Glasses may be used for cold beverages.**

**A \$1 or more refundable deposit must be made on all food and beverage containers**  
**and these Items must carry your own Personal Mark.**

Your Application must detail **ALL** the Foods you wish to sell in Detail, foods or Menu Items **Not Listed cannot be Sold**.

We, the ConFest Market Committee, advise you to carefully read **all** pages before you sign the required pages in this **Binding Contract**.

By signing, you are agreeing to abide by regulations therein and to do as asked by DTE &/or Market Officers. Thank you and enjoy the Festival

**The Down To Earth 2018 Easter ConFest Food Market**

**DTE REQUIRES** that all **Food Vendors** should be set up by the afternoon before ConFest starts on **Thursday 29<sup>th</sup> March 2018**

and Must cease Trading & Serving by **1pm on Monday 2<sup>nd</sup> April 2018**. You must also Vacate by **6pm, Monday 2<sup>nd</sup> April 2018**.

**Stall holders and their Workers** do not get into ConFest Free. Please don't forget all tickets will be **sold by TRY Booking**.

\* You may open your Stall at **3 PM on Wednesday 28<sup>th</sup> March 2018** \*

\* Do not arrive on site earlier than **9am Monday 26<sup>th</sup> March 2018 for stall setup**.

**\* NO EXCEPTIONS \***

**REMOVE YOUR RUBBISH** and keep the front of your stall clear to avoid people stumbling.

**\* NO DISPOSABLES \***

**Down To Earth** has a strict ( **NO DISPOSABLES** ) policy. **NO** disposable containers or utensils are to be used in the serving of food or drink from Market Stalls. Tins, paper serviettes and bags, drinks and juices, from plastic, styrene or paper containers are **NOT** permitted, nor is plastic cutlery. There are **NO** exceptions !

**Anyone not abiding by these conditions will have their stall closed immediately and applications for stalls at future ConFests or Gatherings will not be considered.**

**AMPLIFIED, PRE-RECORDED MUSIC and RADIOS**. Will **NOT** be permitted without the use of Ear or Head Phones installed

**VEHICLES.** Stalls are permitted to park your vehicles, in an area designated by the DTE Market Committee.

**DTE.** Discourages the movement of vehicles around the ConFest Market. ( Vehicle Sharing is Encouraged ). **Food Vendors** are permitted to use their Vehicle **ONCE each DAY** to obtain Food. **Down To Earth** hopes to create a Market that provides interesting foods and adds colour to one of many meeting places at ConFest. Please apply only if you feel happy with all the Rules and Regulations as written in this “ **Information for Market Vendors at the Down To Earth ConFest** “. The organisers would like to see a Friendly co-operative atmosphere in the Market but **do** understand that if our **Rules** are not adhered to you may be closed down.

**If you do have any problems or if you feel you have been treated unfairly, the Market Committee will be available.**

### **HEALTH AND SAFETY**

This is a very important issue at ConFest where several thousand Folk are living in close proximity, in difficult or different conditions. Traders must have at hand a prescribed **Fire Blanket, 5 Kg Fire Extinguisher, First Aid Kit, Water Bucket.**

**1. All FOOD vendors must comply with NSW Food ( GENERAL ) Regulations.**

**2. All food must be stored properly and protected from contamination.**

**:- HOT food above 60 degrees Celsius.**

**:- COLD food below 5 degrees Celsius.**

**3. Non-Disposable Policy places even more emphasis upon cleanliness.**

**:- Water temperatures ARE regulated. ie :- Hand washing NOT at less than 40 degrees Celsius.**

**:- Utensil washing NOT at less than 45 degrees Celsius.**

**:- Utensil Sanitising NOT at less than 77 degrees Celsius.**

**THERMOMETERS will be required at each stall for this purpose.**

**Applicants Must :-**

1) Satisfy the Edward River Council, NSW Public Health dept. and DTE Market Committee.

2) Observe Fire regulations and directions of Officers of DTE, the RFS and Local Council Authorities.

3) Observe the **NON Disposables** Policy

4) Provide Food of a vegetarian type, NO meat products may be sold.

5) Ensure all work surfaces and counters have Impervious surfaces :- Not bare timber, have cleanable floors, not ground.

6) Keep site clear of Garbage and front of stall clear of obstacles over which people may stumble.

7) Be fully clothed at ALL times whilst preparing and serving food.

8) Ensure that ALL foodstuffs are covered at ALL times.

9) Each Food outlet shall have water in a container for Hand washing, soap and clean towels for food handlers.

10) **YOU must take all your RUBBISH Home after you vacate the Market and ConFest., except if you have a Bin.**

**Please take your rubbish home :- Do not dispose of it in local Towns like Moulamein or Deniliquin !**

# **Important**

## **New Rules for all future ConFest Food Markets**

### **There will be a Maximum of 12 Food Stalls**

The Market Setup will be in the shape of a Circle.

This will ensure that everyone has an equal placement and that no Stall will be at an advantage where they are placed in the Market.

**From this ConFest onwards our prices are as follows :-**

**Commercial Food** :- \$1000 for the initial 6 Metre Frontage plus a further \$500 for each extra 3 Metres or part thereof including Guy Ropes.

**Charitable Food** :- \$300 for the initial 6 Metre Frontage plus a further \$150 for each extra 3 Metres or part thereof including Guy Ropes.

**A 3 Cubic Metre rubbish Skip will be provided for an extra \$300, this is cost price.**

**There will NOT be a Rubbish Bond but your future Attendance at the ConFest Market will depend on whether you leave your site as clean as you found it.**

**\* Please do not send any Stall Fees with this Document \***

**All Market payments will be made at TRY BOOKING from now on. We will send you a Code so that you can use this when you buy your Entry Tickets.**